

**DRAFT AGENDA**  
**LEWISBURG BOROUGH COUNCIL MEETING**  
**JULY 16, 2019**  
**6:30 PM**

MORRIS, President  
MAHON, Vice-President  
COMAS  
DERMAN  
FREDERICK  
HEAYN  
MEDINA  
YOHN  
KASZUBA

MAYOR WAGNER  
MANAGER/TREASURER LOWTHERT  
SECRETARY ANDERS  
SOLICITOR LYONS  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
WHEELER  
PRESS  
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
  - a. June 18, 2019 regular meeting
- IV. **COUNCIL PRESENTATION(S)**
  - a. Mitzi Gallagher-Long, SEDA-COG – 2019 Community Development Block Grant (CDBG) Funding
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PUBLIC WORKS/POLICE COMMITTEE**
  - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
  - b. William Cameron Engine Company (WCEC)
  - c. Motion to request that Union County, on behalf of the Lewisburg Borough, submit an application to the Pennsylvania Department of Community and Economic Development (DCED) for the Borough's FFY 2019 Community Development Block Grant (CDBG) Entitlement funds for the following activity: Floodplain Restoration Project along Limestone Run/Flood Resiliency Project; with the required 18% going toward administrative fees, as recommended by the Public Works/Police Committee
  - d. Motion to accept a proposal from Larson Design Group in the amount of \$41,500.00 for the survey, planning, and design of the North Fourth Street Revitalization/Streetscape Project
  - e. Motion to accept a proposal from Larson Design Group in the amount of \$19,600.00 for the survey and preliminary design of the Floodplain Restoration Project along Limestone Run/Flood Resiliency Project
  - f. Motion to award the 2019 Borough Gravel Road and Parking Lot Project to Mid-State Paving in the amount of \$15,000.00 contingent upon submittal of the necessary contracting documents and bonds and contingent upon review by the Borough Solicitor and Engineer
  - g. Motion to approve the Borough Office Building Masonry Repair Project Design Plans and permission to release the project for bid

FYI:

  - i. Borough received no bids for the 2019 Borough Owned Sidewalk Improvement Project. Project will likely be included as a component of our 2020 Streets Project Bid
  - ii. Staff is reviewing potential alleys for repaving as part of our 2020 Streets Project Bid

- iii. **Committee directed staff to determine a means for Borough residents to recycle weeds at the Borough's Recycling Center/Brush Pile Area. Committee determined that the Borough will continue to not accept grass clippings as has been Borough policy**

**VII. ADMINISTRATIVE/FINANCE COMMITTEE**

- a. **Motion to approve payment of bills from June 15, 2019 through July 12, 2019 in the amount of \$382,906.59.**
- b. **Motion to approve a request from the Union County Veterans' Fourth of July Committee for financial support from Lewisburg Borough in the amount of \$2,100.00 to reimburse them for costs associated with the detour signage required by PennDOT before approval would be granted to close Market Street/Route 45 for the parade**

**FYI:**

- i. **2020 Lewisburg Borough Budget Preparation Schedule is currently in draft form with meetings expected to begin in August**

**VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE**

**HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)**

**Motion to approve HARB item a. as submitted and recommended by HARB per their minutes dated July 9, 2019.**

**a. Amanda Unzueta / 227 South Third Street / Barn Renovations.** An application was submitted to and reviewed by HARB for barn renovations. Motion was made by Ted Strosser, seconded by Elijah Farrell, to recommend approval and issuance of a Certificate of Appropriateness (COA) for barn renovations as presented and shown in the attachments to the HARB application, recommendation of window grilles shall be (SDL) simulated divided lites and all other materials recommended as presented in the application. Motion was unanimously approved.

**FYI:**

- i. **Two current vacancies on Planning Commission with term expirations of December 31, 2019 and December 31, 2022; one vacancy on HARB with term expiration of December 31, 2020; one vacancy on Shade Tree Commission with term expiration of December 31, 2021**

**IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**X. MAYOR**

**XI. COUNCIL PRESIDENT**

**XII. BOROUGH MANAGER**

**XIII. BOROUGH SOLICITOR**

**XIV. JUNIOR COUNCILMEMBER**

**XV. OTHER COMMITTEES**

- a. **Buffalo Valley Recreation Authority (BVRA)**
- b. **Lewisburg Downtown Partnership (LDP)**
- c. **Lewisburg Neighborhoods Corporation (LNC)**
  - i. **River Town Team**
  - ii. **Walk It/Bike It Lewisburg**
  - iii. **Neighborhood Support**

- d. **Shade Tree Commission (STC)**
  - e. **Central Keystone Council of Governments Board (CK-COG)**
  - f. **Community Garden Committee**
  - g. **Central Susquehanna Fire and Emergency Services (CSFES)**
- XVI. ANY ADDITIONAL BUSINESS FROM COUNCIL**
- XVII. WRITTEN REPORTS**
- a. **Motion to acknowledge receipt of the monthly Fines and Meters Report, Zoning Officer Report, Code Enforcement Officer Report, CK Cog Building Permits, LAJSA June Minutes, LAJSA July Agenda, BVRA May 2019 Board Reports, BVRA June Operations Report, BVRA Board June Agenda, BVRA May Meeting Minutes.**
- XVIII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, August 13, 2019**
- XIX. EXECUTIVE SESSION – Legal Matters**
- XX. ADJOURNMENT**