

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, July 16, 2013** in the Council Chambers, 55 South Fifth Street. Present: Council Vice President Mahon; Councilmembers Baker, Casimir, Cox, Morris and Strosser; Mayor Wagner; Solicitor Lyons; and Secretary Garrison. Absent: Council President Bergonia, Councilmember Robinson, and Manager Smith. Also present: Matt Farrand and Evamarie Socha.

**CALL TO ORDER:** Council Vice President Mahon called the meeting to order at 7:00 PM, followed by the pledge of allegiance.

**APPROVAL OF MINUTES:** Motion was made by Councilmember Casimir, seconded by Councilmember Baker, to approve the minutes of the regular Council meeting held June 18, 2013. Motion was unanimously approved.

**PUBLIC PARTICIPATION:** None.

**POLICE COMMITTEE:** No meeting in July. Chief Yost distributed and reviewed his June 2013 monthly activity report in detail. Mayor Wagner stated we are proceeding to work on our Strategic Plan with the help of Bill Seigel, SEDA-COG. Chief Yost also reminded everyone that National Night Out will occur August 6<sup>th</sup> from 5:30 PM to 9:00 PM, and it may be hard to believe, but it will be bigger than last year, with fireworks this year. Councilmember Cox announced the Police have a vehicle that is currently for sale and he mentions this because the press is present.

**PLANNING COMMITTEE:** Councilmember Casimir made a motion, seconded by Councilmember Morris, to approve HARB applications a and b, as submitted and recommended by HARB. Motion was unanimously approved.

**a. Edmund Searles/Michelle Johnson/31 North Front Street/Roof-Windows-Downspouts-Siding.** An application was submitted to and reviewed by HARB for miscellaneous renovation work. A motion was made by Mary Mastascusa, seconded by Robert Cook, to approve the restoration of roof and windows, specifically roof will be replaced with an architectural shingle to match neighboring house (33 North Front Street), windows will be one over one in the existing openings, a new gutter will be installed (required to be half round, not "K" style), and if shutters are installed they need to appear to be functional, and if vinyl siding installed it needs to be smooth, not wood grain. Motion was unanimously approved.

**b. JP and Bernadine Richard/31 South Front Street/Renovations.** An application was submitted to and reviewed by HARB for renovation work. A motion was made by Elaine Wintjen, seconded by Robert Cook, to approve the brick walkways, retaining walls, all contingent upon final field review of materials. Motion was approved, with one abstention; Ted Strosser abstained.

**Courtesy Review:**

**a. Lainie Renne/415 St. Mary Street.** Ms. Renne posed various questions to HARB relative to garage doors and the possible demolition of a barn located in the back of the property. HARB was in support of the garage door replacement, noting the new doors should be in keeping with the architectural style of the building (arts and crafts). HARB would not likely be supportive of the demolition of the barn. The applicant will gather additional information and submit their HARB application for formal review in August.

Councilmember Casimir made a motion, seconded by Councilmember Morris, to accept the resignation of Josh Steinhurst from the Lewisburg Planning Commission effective 06/30/13. Motion was unanimously approved.

Councilmember Casimir made a motion, seconded by Councilmember Baker, to endorse the Manager's decision and deny the appeal from Bradley Shoemaker pertaining to his request to cancel commercial trash collection at 202 Market Street (Dandy). ON THE QUESTION: Councilmember Casimir explained that Mr. Shoemaker claims one of his commercial tenants doesn't make much trash due to the high volume of recycling; thus, the reason for the cancellation request. Now, there is a mechanism for cancelling residential trash collection, which then provides for a start-up fee, but there is not a mechanism to waive a fee for a commercial business. Councilmember Strosser indicated he talked with Mr. Shoemaker about this and would like to suggest, sometime in the future, the appropriate committee consider the fact that more and more people are recycling now, which means less trash for trash collection. There is no incentive to recycle right now as there is just a flat fee for trash collection; maybe consideration should be given to charging based upon volume in some way. Motion was unanimously approved.

Councilmember Casimir reminded Council that the 2013 CDBG Project was submitted to DCED; it is titled the South Sixth Street Project for consistency with two previous projects (South Seventh and South Fifth) and will entail reconstruction of St. Louis Street from South Sixth Street to Hawn Alley in addition to future improvements to South Sixth Street.

Councilmember Casimir also shared that the Planning Committee is not recommending an upgrade to reconfigure the Borough's two emergency sirens at the cost of \$7,264.75. Currently the switches are controlled by the County in the Courthouse. Our Manager determined could get two sirens for placement at the current locations with wireless control, but the committee felt because these sirens are used so infrequently and wireless technology changes so quickly, we just couldn't justify the approximate \$7,000.00 expense.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**

**PUBLIC PARTICIPATION**

**POLICE COMMITTEE BVRP UPDATE**

**PLANNING COMMITTEE HARB**

**E SEARLES/M JOHNSON**

**JP/BERNADINE RICHARD**

**COURTESY REVIEW/L RENNE**

**RESIGNATION OF J STEINHURST FROM PLANNING COMMISSION**

**COUNCIL DENIES APPEAL OF B SHOEMAKER FOR CANCELLATION OF COMMERCIAL TRASH COLLECTION**

**2013 CDBG SOUTH SIXTH STREET PROJECT SUBMITTED TO DCED**

**NO UPGRADE TO EMERGENCY SIRENS**

Tuesday, July 16, 2013

Councilmember Casimir indicated the Planning Committee recommended the Manager respond to East Buffalo Township's (EBT) letter regarding the Route 15 Traffic Corridor Plan by reducing the committee structure to four members and one alternate per municipality, and request that EBT respond by the August Council meeting. He asked if this letter was sent. Secretary Garrison said she no and she would send it tomorrow on behalf of Council.

**PUBLIC WORKS COMMITTEE:** Councilmember Strosser made a motion, seconded by Councilmember Baker, to award Confirmation of Assignment in the amount of \$7,500.00 to Larson Design Group to locate the property line at the Wolf Field Complex, and to survey the area in order to obtain the necessary Erosion and Sediment Pollution Permit, as well as the Chapter 106 Water Obstruction Permit from DEP, which will allow future cost savings on Borough projects. ON THE QUESTION: Councilmember Strosser indicated this is behind the mulch pile and will allow contractors to start filling the back of Wolf Field and also create more usable land. Councilmember Cox asked if there will be controls on what is allowed to be dumped there. Councilmember Strosser said yes; it will be material taken from within the Borough on Borough projects. Motion was unanimously approved.

Councilmember Strosser made a motion, seconded by Councilmember Morris, to untable the Confirmation of Assignment to Larson Design Group in the amount of \$4,780.00 for design, permitting and document preparation to restablize the stream bank along Buffalo Creek, adjacent to the Borough's brush pile. Motion was unanimously approved.

Councilmember Strosser made a motion to withdraw his original motion (made at the March 19, 2013 meeting) to approve Confirmation of Assignment to Larson Design Group in the amount of \$4,780.00 for design, permitting and document preparation, to restablize the stream bank along Buffalo Creek adjacent to the Borough's brush pile. Councilmember Morris withdrew her second.

Councilmember Casimir indicated he will continue to investigate the mud sill concept at this location.

**FINANCE COMMITTEE:** Councilmember Casimir made a motion, seconded by Councilmember Baker, to approve payment of bills from 06/15/13 through 07/12/13 in the amount of \$199,060.67. Motion was unanimously approved.

Councilmember Casimir made a motion, seconded by Councilmember Morris, to approve the renovation of the exterior of the concession stand at the D.F. Green Field Complex by Ray Sampsell Construction in the amount of \$12,720.00, pending a satisfactory review of the contractor's proposed work by Councilmember Casimir and/or Councilmember Strosser. ON THE QUESTION: Councilmember Casimir explained the stucco was falling off the building, so it was removed to avoid possible injury to someone, and there are some problems with steps needing repair work. This work should be done before the winter months and he doesn't know if the siding proposed is vertical or horizontal vinyl siding. Councilmember Strosser clarified this isn't in the Historic District. There was **much** discussion regarding the durability of vinyl siding and a suggestion for the use of cement board, which would be more expensive than vinyl siding, but more durable. Solicitor Lyons indicated since we don't know what the siding is or if there is urgency to this, he would suggest someone meet with the contractor. Councilmember Morris suggested the motion be revised for this work to be reviewed by Councilmember Casimir and/or Councilmember Strosser, and only be completed if they are satisfied. Motion was unanimously approved.

Councilmember Casimir made a motion, seconded by Councilmember Baker, to approve the transfer of \$10,000.00 as a loan from Account 01.490.96 (General Fund) to Account 96.390.01 (D.F. Green Field Fund) for the renovation of exterior of concession stand at D.F. Green Field Complex, subject to proceeding as set forth in the prior motion. ON THE QUESTION: Councilmember Strosser said this will be handled like the lighting; it will be paid back over time. Motion was unanimously approved.

**MAYOR:** Mayor Wagner said there was a very successful Fourth of July weekend, which was very well attended. She thanked Graham Showalter for all his hard work and stated there **will** be a parade next year.

**COUNCIL PRESIDENT:** No report.

**SOLICITOR:** Solicitor Lyons indicated there is an ordinance before you for consideration which provides that the positions of Borough Secretary and Borough Treasurer shall not be incompatible. This ordinance has been duly advertised and is ready for Council action.

Councilmember Casimir made a motion, seconded by Councilmember Morris, to adopt Ordinance No. 1023, an ordinance providing that the Offices of the Borough Secretary and Borough Treasurer may be held by the same person. Motion was unanimously approved.

**ROUTE 15 TRAFFIC  
CORRIDOR PLAN  
COMMITTEE  
STRUCTURE**

**PUBLIC WORKS  
COMMITTEE  
CONFIRMATION OF  
ASSIGNMENT TO  
LDG FOR  
PROPERTY LINE  
LOCATION AT WOLF  
FIELD AND TO  
OBTAIN DEP  
PERMITS**

**UNTABLED OF  
CONFIRMATION OF  
ASSIGNMENT TO  
LDG FOR BUFFALO  
CREEK STREAM  
BANK  
STABILIZATION  
AND WITHDRAW OF  
ORIGINAL MOTION  
FOR SAME**

**FINANCE  
COMMITTEE  
PAYMENT OF BILLS**

**D.F. GREEN  
CONCESSION  
STAND  
RENOVATION WORK  
APPROVED  
PENDING  
SATISFACTORY  
REVIEW BY  
COUNCILMEMBERS  
CASIMIR AND  
STROSSER**

**TRANSFER OF  
\$10,000 AS A LOAN  
FROM GENERAL  
FUND TO D.F.  
GREEN FIELD FUND  
FOR CONCESSION  
STAND  
RENOVATION WORK**

**MAYOR**

**COUNCIL  
PRESIDENT**

**SOLICITOR  
POSITIONS OF  
BOROUGH  
SECRETARY AND  
BOROUGH  
TREASURER MAY  
BE HELD BY SAME  
PERSON  
(ORDINANCE NO.  
1023)**

Tuesday, July 16, 2013

Solicitor Lyons said it was not on the agenda, but this matter was discussed at length, and there should now be a motion to appoint the Borough Secretary to also be the Borough Treasurer. He clarified he is not referring to Patricia M. Garrison specifically, but the Office of the Borough Secretary.

Councilmember Morris made a motion, seconded by Councilmember Cox, to appoint the Borough Secretary as the Borough Treasurer. Motion was unanimously approved.

Solicitor Lyons reported there are bonding requirements necessary for the position of Treasurer. Right now there should be a bond for the Manager/Treasurer; so we must make changes to reflect bonding for the Manager and bonding for Secretary/Treasurer. He has asked the Secretary to look into this to make sure there is adequate coverage in place for the changes made.

**MANAGER:** Councilmember Casimir indicated there was interest expressed by a Bucknell Professor, Clare Sammels, to serve on the Planning Commission. After this appointment, we will only have one vacancy on the Planning Commission.

Councilmember Casimir made a motion, seconded by Councilmember Strosser, to appoint Clare Sammels to the Lewisburg Planning Commission, term expiration 12/31/13. Motion was unanimously approved.

**OTHER COMMITTEES:** There was no report with regard to the Buffalo Valley Recreation Authority (BVRec).

Councilmember Morris reported the LDP has completed their Strategic Plan for the next five years. And, after a meeting held Monday, it appears as though there is a strong possibility that the Victorian Parade will be taken over by the Packwood House; the Packwood House Board has to vote on this yet, but it looks very good.

There was no Town and Gown Committee meeting.

Councilmember Morris stated there is lots of activity with the LNC in the new neighborhood. Mayor Wagner reported the LNC decided to re-energize our Bull Run Neighborhood Committee, so September 3<sup>rd</sup> there is a gathering at the Town Tavern and everyone was asked to bring a new neighbor. Also, August 27<sup>th</sup> there is an ice cream social in the gazebo in Hufnagle Park. The core of the Bull Run Neighborhood is very strong, and Samantha Pearson, our Elm Street Manager, is Doing a good job. A work session is scheduled for August 13<sup>th</sup> to discuss future plans for the LNC.

Councilmember Casimir stated our STC participated in a grant written by the DCNR Forestry Division to prepare educational and preparatory material for the emerald ash bore. As you all know, within a period of five years, they are capable of killing all ash trees. This grant was awarded and we now have a \$5,000.00 match as a result of that award. A plan needs to be created which will open the door to future funding should we need it for other issues resulting from the emerald ash bore, i.e. tree removal, etc. Ash trees dye poorly, getting brittle, falling and they have actually killed people. Fortunately, the trees in Kidsburg were infested with the red headed ash bore, not the emerald ash bore. There are approximately 140 ash trees in this Borough, most being located in our Lewisburg Area Recreation Park. He is happy to report the treatment costs have come down, i.e. a ten inch tree costs \$55.00, when previous quotes received were \$300.00, and a treatment will last three to five years. The STC is addressing this from all angles. The Borough crew receives pesticide training and there are services available for hire to administer the necessary treatments. As sad as this sounds, the hope is that we administer the necessary treatment every three years to keep the ash trees alive for a longer period of time so we can actually schedule their removal later. There was **much** discussion. Councilmember Casimir asked Council to approve the start of the spending of monies, with the understanding that STC meeting hours, time spent with emails, and phone calls can be used toward this grant match. Solicitor Lyons asked if there is money in the STC's budget. Councilmember Casimir said yes, but the STC doesn't control it, the Manager controls it, because it is used for a variety of things, i.e. Borough's leaf collection, etc. We are talking about approximately \$5,000.00 over a period of time; this project is likely to be a fifteen year project.

Councilmember Morris made a motion, seconded by Councilmember Casimir, to approve the Shade Tree Commission accessing funds up to \$5,000.00 to prepare/write a plan for the management of the emerald ash bore infestation. Motion was unanimously approved.

There was no report for the CK-COG.

Councilmember Morris stated the Community Garden is doing great; the meetings are being held at the Community Zone next to the Campus Theater.

Councilmember Strosser reported the Traffic Advisory Committee met; however, he was not in attendance this month.

**BOROUGH SECRETARY APPOINTED TO ALSO BE BOROUGH TREASURER**

**BONDING REQUIREMENTS NEEDED TO REFLECT CHANGES MADE**

**MANAGER**

**APPOINTMENT OF C. SAMMELS TO PLANNING COMMISSION**

**OTHER COMMITTEES BVREC**

**LDP**

**TOWN AND GOWN**

**LNC**

**STC**  
**DCNR FORESTRY MATCHING GRANT AWARD FOR EMERALD ASH BORE PLAN PREPARATION**

**COUNCIL APPROVAL GIVEN FOR EXPENDITURE OF UP TO \$5,000 FOR PLAN PREPARATION FOR MANAGEMENT OF EMERALD ASH BORE**

**CK-COG**

**COMMUNITY GARDEN**

**TRAFFIC ADVISORY COMMITTEE**

Tuesday, July 16, 2013

**OLD BUSINESS:** Councilmember Strosser indicated the Bicentennial Bison is in the process of being painted now; it is located in his living room. There will be about 24 scenes of Lewisburg, including some type of spirit dragon and bison elements.

**NEW BUSINESS:** None.

**WRITTEN REPORTS:** Councilmember Casimir made a motion, seconded by Councilmember Strosser, to acknowledge receipt of the Budget Index; Parking Report, Zoning Officer Report, and Code Enforcement Officer Report. Motion was unanimously approved.

**WORK SESSION:** Council Vice President Mahon indicated there will be a work session in August.

Council Vice President Mahon called for a ten minute recess at 7:50 PM.

Councilmember Morris made a motion, seconded by Councilmember Baker, to hold an executive session for discussion of a personnel matter. Motion was unanimously approved.

Council entered executive session at 8:00 PM. Council returned at 8:30 PM.

There being no further business, Councilmember Casimir made a motion, seconded by Councilmember Morris, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:30 PM.

Respectfully submitted,

Patricia M. Garrison  
Borough Secretary

**OLD BUSINESS  
UPDATE ON  
BICENTENNIAL  
BISON**

**NEW BUSINESS**

**WRITTEN REPORTS**

**WORK SESSION**

**RECESS**

**PERSONNEL  
MATTER**

**(EXECUTIVE  
SESSION)**

**ADJOURNMENT**