

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
APRIL 16, 2019
6:30 PM**

MORRIS, President
MAHON, Vice-President
COMAS
DERMAN
FREDERICK
HEAYN
MEDINA
YOHAN

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. EXECUTIVE SESSION – Legal Matters
- IV. APPROVAL OF MINUTES
 - a. March 19, 2019 regular meeting
- V. COUNCIL PRESENTATION(S)
 - a. Jeff Reber, Candidate for Union County Commissioner
- VI. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- VII. PUBLIC WORKS/POLICE COMMITTEE
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC) Report

FYI:

 - i. Committee directed Manager to order a replacement employee shelter at the brush pile in the amount of \$1,222.00 from the Refuse Fund.
 - ii. Lewisburg Borough is moving forward with the Pool and Skate Park Parking Lot Sealing Project this spring at the St. Mary Street Park. The project is budgeted for \$6,500.00 from the Recreation Tax Fund.
 - iii. Committee directed Manager to authorize sealing of the basketball court at the St. Mary Street Park when the parking lots are sealed. The extra sealing is quoted at \$950.00 and will be paid from the Recreation Tax Fund.
 - iv. Borough Staff is working with Mid-Penn Engineering to schedule an Information Meeting with residents impacted by proposed changes to the FEMA Floodplain Maps in the areas along Route 15.
- VIII. ADMINISTRATIVE/FINANCE COMMITTEE
 - a. Motion to approve payment of bills from March 16, 2019 through April 12, 2019 in the amount of \$546,292.28.
 - b. Motion to accept the proposal from Cohen Law Group for professional services associated with revising our Wireless Ordinance based upon the recent FCC Orders with an estimated cost of approximately \$5,000.00 to be paid from the General Fund.
 - c. Accept the resignation of Tom Egan from the Lewisburg Borough Planning Commission with regret.
 - d. Motion to grant Union County authority to coordinate bridge inspections on behalf of the Borough with PennDOT.

FYI:

- i. **Receipt of 2017 Liquid Fuels Audit.**
- ii. **Committee discuss the Borough's 2019 First Quarter Financials**

IX. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE
HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)

a. Anthony Russo/ 622 Saint Catherine Street/Siding and Roof. An application was submitted to and reviewed by HARB for siding and roof. Motion was made by Ted Strosser, seconded by Elaine Wintjen, to recommend approval and issuance of Certificate of Appropriateness (COA) for siding and roof as submitted in the project description of the HARB application, recommendation siding as presented must maintain trim elements and corners, windows and cornice and metal roofing must be concealed fasteners. Motion was unanimously approved.

b. Ona Fleming/ 131 North Third Street/Replace Fence. An application was submitted to and reviewed by HARB for a fence. Motion was made by Ted Strosser, seconded by Elaine Wintjen, to recommend approval and issuance of Certificate of Appropriateness (COA) for a fence as submitted in the project description of the HARB application, recommendation is for the wood fence be painted or stained within one year. Motion was unanimously approved.

c. Amanda Unzueta/227 South Third Street/Fence. An application was submitted to and reviewed by HARB for a fence. Motion was made by Ann Hilliard, seconded by Elaine Wintjen, to recommend approval and issuance of a Certificate of Appropriateness (COA) for a fence as presented and shown in the attachments to the HARB application, recommendation is for the wood fence be painted and stained within one year, all other elements recommend as submitted. Motion was unanimously approved.

d. Bucknell University/400 Saint George Street/ADA Ramp. An application was submitted to and reviewed by HARB for an ADA ramp. Motion was made by Elaine Wintjen, seconded by Ann Hilliard, to recommend approval and issuance of a Certificate of Appropriateness (COA) for an ADA ramp as presented and shown in the attachments to the HARB application. Ted Strosser abstained. Motion was approved.

e. Bucknell University/570 Loomis Street/Replace Roof. An application was submitted to and reviewed by HARB to replace roof. Motion was made by Elaine Wintjen, seconded by Ted Strosser to recommend approval and issuance of a Certificate of Appropriateness (COA) for roof replacement as presented and shown in the attachments to the HARB application. Motion was unanimously approved.

Additional Items:

- f. Exner Family Trust, 216 South Second Street, presented to HARB a siding sample. HARB deemed the sample acceptable.

FYI:

- i. **Current vacancies on Planning Commission, term expiration December 31, 2019 and HARB, term expiration December 31, 2020.**

X. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

- a. **Request from Jon Allocca of Lewisburg Properties for a waiver of the 2017 street degradation fee level associated with a proposed natural gas service lateral utility cut at 139 North Third Street.**

- XI. MAYOR
- XII. COUNCIL PRESIDENT
- XIII. BOROUGH MANAGER
 - a. Request from BVRA for Lewisburg Borough to enter into an agreement to fund the Authority.
- XIV. BOROUGH SOLICITOR
 - a. Approving and adopting a Resolution of the Lewisburg Area Joint Sewer Authority amending and restating its Articles of Incorporation.
- XV. JUNIOR COUNCILMEMBER
- XVI. OTHER COMMITTEES
 - a. Buffalo Valley Recreation Authority (BVRA)
 - b. Lewisburg Downtown Partnership (LDP)
 - c. Lewisburg Neighborhoods Corporation (LNC)
 - i. River Town Team
 - ii. Walk It/Bike It Lewisburg
 - iii. Neighborhood Support
 - d. Shade Tree Commission (STC)
 - e. Central Keystone Council of Governments Board (CK-COG)
 - f. Community Garden Committee
 - g. Central Susquehanna Fire and Emergency Services (CSFES)
- XVII. ANY ADDITIONAL BUSINESS FROM COUNCIL
- XVIII. WRITTEN REPORTS
 - a. Motion to acknowledge receipt of the monthly Borough Budget Index, Parking Report, Zoning Officer Report, Code Enforcement Officer Report, Building Permit Report, Lewisburg Area Sewer Authority February minutes and April agenda and Planning Commission April draft minutes.
- XIX. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, May 14, 2019
- XX. EXECUTIVE SESSION – Personnel Matters
- XXI. ADJOURNMENT