

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
MARCH 19, 2019
6:30 PM**

MORRIS, President
MAHON, Vice-President
COMAS
DERMAN
FREDERICK
HEAYN
MEDINA
YOHN

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. February 19, 2019 regular meeting
- IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- V. PUBLIC WORKS/POLICE COMMITTEE
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC)

FYI:

 - i. Committee continues to discuss the parking of large and commercial vehicles along Borough Streets;
 - ii. LNC Walk it! Bike It! River Road Holiday on River Road from Winter Farm Lane to North Water St on Sunday, May 12, from 1 to 5pm – permission letter signed by Borough Manager;
 - iii. CDBG Funded Floodplain Restoration Project on South Sixth Street North of St. Louis Street – Committee selected to use natural rock instead of gabion baskets as part of the project design;
 - iv. Wolfe Field Fill Project Area located behind the Brush Pile – Committee agreed that contractors should have the option on placing fill in this area when removed from Borough projects;
 - v. Borough Office Building Exterior Restoration Project – Committee directed the Borough Manager to accept a proposal from Strosser/Baer Architects LLC in the amount of \$4,500.00 for Professional Services to design and bid an exterior improvement project for the Borough Office with costs to be paid from the Building Depreciation Fund;
 - vi. Committee was informed that the Shade Tree Commission may be planning a bare root tree planting project on Borough owned properties located along North Fifth Street.
- VI. ADMINISTRATIVE/FINANCE COMMITTEE
 - a. Motion to approve payment of bills from February 16, 2019 through March 15, 2019 in the amount of \$483,268.12
 - b. Motion to accept a proposal from Cohen Law Group in the amount of \$9,990.00 to undertake a Cable Franchise Fee Audit and to represent the Borough in its upcoming Cable Franchise Fee Renewal Negotiations with Service Electric Cablevision
 - c. Motion to accept the low proposal of \$5,565.00 from Hillyard Landscaping for 2019 Borough Landscaping Services

- d. Motion to direct the Borough's solicitor to prepare an Ordinance for adoption to Amend and Restate the Articles of Incorporation for the Lewisburg Area Joint Sewer Authority per their request
- e. Motion to accept an engineering services proposal from Larson Design Group in the amount of \$2,900.00 for design and bidding services associated with our 2019 Parking Lot and Loop Road Graveling Project
- f. Motion to accept an engineering services proposal from Larson Design Group in the amount of \$2,100.00 for the 2019 Borough Owned Sidewalk Replacement Project

FYI:

- i. Committee directed the Borough Manager to purchase an AED for the Borough Office at a cost of approximately \$1,800.00 (Recommendation of the Borough's Safety Committee);
- ii. Borough has purchased two wall mounted First Aid Cabinets (one for the Borough Office and one for the Public Works Building) and fifteen First Aid Kits for Borough vehicles and the Recycling Center (Recommendation of the Borough's Safety Committee);
- iii. Borough will be scheduling CPR/First Aid/AED Training for employees whose certifications are out of date (Recommendation of the Borough's Safety Committee);
- iv. Borough will be scheduling Fire Extinguisher Use Training for employees (Recommendation of the Borough's Safety Committee);
- v. Borough is beginning to prepare a COSTARS order for the replacement of the 2011 Freightliner Refuse Collection Truck with an expected delivery date of late 2020.

**VII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE
HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)**

- a. JR Soft Pretzels (Robert A Lack)/230 Market Street/ Sign (HARB approved/Committee recommends Council approval)
- b. Amanda Unzueta/227 South Third street/Greenhouse, Walkway (HARB approved/Committee recommends Council approval)
- c. JSC Advisers(Jeremy and Renee St.Clair)/501 Market Street/Sign change (HARB approved/Committee recommends Council approval)

Additional Items:

- d. Discussion of a request from Jordan Battenberg of Boy Scout Troop 600 to undertake an Eagle Scout Project in Soldiers Park which would include improvements to the park benches, park tables, and the tri-globe streetlights
- e. Market Street Corridor Study Project Update
- f. Per recommendation of the Lewisburg Borough Planning Commission, recommendation to approve the Final Land Development Plan for the LAHS Two-Family Dwelling Development contingent upon submittal of revised development plans to Borough Council that meet the conditions imposed by the Lewisburg Borough Planning Commission at their meeting on March 6, 2019

FYI:

- i. Current vacancies on Planning Commission, term expiration December 31, 2019 and HARB, term expiration December 31, 2020.

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

- IX. MAYOR**
- X. COUNCIL PRESIDENT**
- XI. BOROUGH MANAGER**
 - a. Pennoni Associates received a 2019 Diamond Award from the American Council of Engineering Companies of Pennsylvania under the Small Projects Category for the Borough's U.S. Route 15 Smart Traffic Signal System Project.**
- XII. BOROUGH SOLICITOR**
- XIII. JUNIOR COUNCILMEMBER**
- XIV. OTHER COMMITTEES**
 - a. Buffalo Valley Recreation Authority (BVRA)**
 - b. Lewisburg Downtown Partnership (LDP)**
 - c. Lewisburg Neighborhoods Corporation (LNC)**
 - i. River Town Team**
 - ii. Walk It/Bike It Lewisburg**
 - iii. Neighborhood Support**
 - d. Shade Tree Commission (STC)**
 - e. Central Keystone Council of Governments Board (CK-COG)**
 - f. Community Garden Committee**
 - g. Central Susquehanna Fire and Emergency Services (CSFES)**
- XV. ANY ADDITIONAL BUSINESS FROM COUNCIL**
- XVI. WRITTEN REPORTS**
 - a. Motion to acknowledge receipt of the monthly Borough Budget Index, Parking Report, Lewisburg Area Joint Sewer Authority March agenda and February minutes Zoning Officer Report and Code Enforcement Officer Report.**
- XVII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, April 9, 2019**
- XVIII. EXECUTIVE SESSION – Personnel and Legal Matters**
- XIX. ADJOURNMENT**