

**DRAFT AGENDA**

**LEWISBURG BOROUGH COUNCIL MEETING**

**January 15, 2019**

**6:30 PM**

MORRIS, President  
MAHON, Vice-President  
COMAS (absent)  
DERMAN  
FREDERICK  
HEAYN  
MEDINA  
YOHAN

MAYOR WAGNER  
MANAGER/TREASURER LOWTHERT  
SECRETARY GARRISON  
SOLICITOR LYONS  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
  - a. December 18, 2018 regular meeting
- IV. COUNCIL PRESENTATION(S)
- V. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- VI. PUBLIC WORKS/POLICE COMMITTEE
  - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
  - b. Discussion of an engineering proposal received from HRG, Inc. for the South Sixth Street Shared Use Path/Floodplain Restoration/Nature Play Project
  - c. Discussion of the color of the Borough's three globe lights
  - d. Motion to approve time extension until the end of February to Cutting Edge Tree Professionals, if needed, for removal of dead trees at Wolfe Field as a result of wet ground conditions

FYI:

  - i. Lewisburg Downtown Partnership (LDP) will likely be asking for Borough assistance for maintenance of the lamppost baskets located along Market Street in 2020
  - ii. Holiday lights in the trees downtown will remain on until after the Ice Festival is held, which is scheduled for February 1<sup>st</sup>
  - iii. The Walk it! Bike it! Committee will be inviting Public Works-Police Committee members to an upcoming meeting to discuss a variety of pedestrian and biking matters in the Borough
- VII. ADMINISTRATIVE/FINANCE COMMITTEE
  - a. Motion to approve payment of bills from December 15, 2018 through January 11, 2019 in the amount of \$356,866.43
  - b. Motion to approve and adopt the revised Borough Council By-Laws and Rules of Order dated January 15, 2019
  - c. Motion to approve entering into a one year agreement with SEDA-COG to assist Borough with its five year Community Rating System (CRS) Plan update with Federal Emergency Management Agency (FEMA) at a cost of \$7,000.00; however should SEDA-COG be able to lower the Borough's CRS rating, the cost of their services would increase by \$2,000.00, making their total cost \$9,000.00

FYI:

  - i. Manager directed to purchase new wireless microphones for use in Council Chambers at a cost of \$3,963.50
  - ii. CK-COG has notified the Borough of an increase in their hourly rate; the rate for 2019 is \$64.00
- VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE  
HARB – (See HARB Minutes for Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates)
  - a. James Clark/26 North Seventh Street/Sign (HARB approved COA/Committee recommends Council approval)

- b. Rodney Yoder/202-204-206 North Fifth Street/Siding (HARB approved/Committee recommends Council approval)

Additional Items:

- c. Motion to approve the final lot consolidation/minor land development plan for Barbara E. Kalin, dated November 21, 2018, prepared by Mid-Penn Engineering for 215 South Second Street; no adverse comments were received from the Lewisburg Planning Commission, the Union County Planning Commission or the Borough Engineer
- d. Motion to approve Resolution No. 19-01, placement of two banners (Concern and Susquehanna Valley CASA) across S.R. 45, Market Street in 2019, and to submit required resolution to PennDOT
- e. Motion to appoint Brian Gockley to serve on the Shade Tree Commission (STC), term expiration December 31, 2023, as recommended by the Shade Tree Commission Chairperson

**FYI:**

- i. Before Borough Council at February's meeting: Public hearing on and enactment of Zoning Ordinance amendment regarding sign provisions and Sidewalk and Curb Ordinance amendment to bring it into compliance with PennDOT specifications
- ii. Current vacancies on Planning Commission, term expiration December 31, 2019 and HARB, term expiration December 31, 2020

**IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**X. MAYOR**

**XI. COUNCIL PRESIDENT**

**XII. BOROUGH MANAGER**

- a. EIP Study to be presented to Borough Council in February for approval

**XIII. BOROUGH SOLICITOR**

**XIV. JUNIOR COUNCILMEMBER (Vacant)**

**XV. OTHER COMMITTEES**

- a. Buffalo Valley Recreation Authority (BVRA)
- b. Lewisburg Downtown Partnership (LDP)
- c. Lewisburg Neighborhoods Corporation (LNC)
  - i. River Town Team
  - ii. Walk It/Bike It Lewisburg
  - iii. Neighborhood Support
- d. Shade Tree Commission (STC)
- e. Central Keystone Council of Governments Board (CK-COG)
- f. Community Garden Committee
- g. Central Susquehanna Fire and Emergency Services (CSFES)

**XVI. ANY ADDITIONAL BUSINESS FROM COUNCIL**

**XVII. WRITTEN REPORTS**

- a. Motion to acknowledge receipt of the monthly Borough Budget Index, Parking Report, Zoning Officer Report and Code Enforcement Officer Report, as well as the annual Zoning Report and Planning Commission Report

**XVIII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, February 12, 2019**

**XIX. EXECUTIVE SESSION – Legal and Personnel Matters**

**XX. ADJOURNMENT**