

A **reorganization meeting** of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Monday, January 06, 2020** in the Borough Council Chambers, 55 South Fifth Street. Present: Councilmembers Heayn, Yohn, Mahon and Medina, and Councilmembers-Elect Comas, Derman, Farrell, and Sulai. Also present: Mayor Wagner, Manager/Treasurer Lowthert, Solicitor Lyons, and Secretary Anders. Also present: Page Kaszuba, Kim Wheeler and Matt Farand.

**CALL TO ORDER:** Mayor Wagner called the meeting to order at 6:30 PM, followed by the pledge of allegiance.

**OATH OF OFFICE (COUNCIL):** Mayor Wagner administered the Oath of Office individually to: Michael Derman, representing Ward I; Jordi Comas, representing Ward II; Debra Sulai, representing Ward III, and Elijah Farrell, representing Ward IV. Councilmembers Derman, Comas, Sulai and Farrell will each be serving a four-year term of office with a term expiration of December 31, 2023.

**NOMINATIONS AND ELECTIONS FOR COUNCIL PRESIDENT AND COUNCIL VICE PRESIDENT:**

Mayor Wagner indicated she would now accept nominations for the position of President of Council.

Councilmember Comas nominated Luis Medina for the position of President of Council. There were no other nominations; nominations were closed. Mayor Wagner asked for a roll call vote:

MEDINA – Comas, Derman, Sulai, Heayn, Mahon, Farrell and Yohn

Luis Medina was unanimously elected as President of Council.

Mayor Wagner indicated she would now accept nominations for the position of Vice President of Council. Councilmember Medina nominated Jordi Comas. There were no other nominations; nominations were closed. Mayor Wagner asked for a roll call vote:

COMAS – Derman, Sulai, Heayn, Mahon, Farrell, Yohn and Medina

Jordi Comas was unanimously elected as Vice President of Council.

Mayor Wagner expressed her congratulations to Council President Medina and Council Vice President Comas. She relinquished the gavel to President Luis Medina to officiate the remainder of the reorganization meeting.

**NOMINATIONS AND APPOINTMENTS OF BOROUGH MANAGER/TREASURER, BOROUGH SECRETARY, BOROUGH SOLICITOR:**

Councilmember Sulai made a motion, seconded by Councilmember Yohn, to appoint William Lowthert as the Borough Manager/Treasurer effective 01/01/2020 to 12/31/2021 per the terms of the Employment Agreement approved by Lewisburg Borough Council on 12/17/2019. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Yohn, to appoint Jacqueline Anders as the Borough Secretary effective 01/01/2020 to 12/31/2021 per the terms of the Employment Agreement approved by Lewisburg Borough Council on 12/17/2019. Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Derman, to appoint Andrew D. Lyons as the Borough Solicitor with the same rates and terms in effect for 2018-1019. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Yohn, to approve Larson Design Group as the Borough Engineer for land development plan reviews and engineering related matters per the terms of the engagement letter dated 12/20/2019. Motion was unanimously approved.

**PAYING EXPENDITURES IN ADVANCE:** Councilmember Heayn made a motion, seconded by Councilmember Yohn, to approve paying bills prior to Council approval for the period of 01/01/2020 through 12/31/2021 to receive discounts where applicable and avoid late payments. Motion was unanimously approved.

Council President Medina asked for nominations for the Chairman Pro Tem. Councilmember Comas nominated Michael Derman. There were no other nominations; nominations were closed. Council President Medina asked for all in favor, ALL approved.

Michael Derman was unanimously elected as Chairman Pro Tem

**ATTENDANCE**

**CALL TO ORDER**

**OATH OF OFFICE – COUNCIL (WARD I/WARD II/WARD III/WARD IV)**

**COUNCIL PRESIDENT (Luis Medina)**

**COUNCIL VICE PRESIDENT (Jordi Comas)**

**APPOINTMENT OF WILLIAM LOWTHERT AS MANAGER/TREASURER**

**APPOINTMENT OF JACQUELINE ANDERS AS SECRETARY**

**APPOINTMENT OF ANDREW D. LYONS AS SOLICITOR**

**APPOINTMENT OF LARSON DESIGN GROUP AS BOROUGH ENGINEER**

**PAYING EXPENDITURES IN ADVANCE**

**CHAIRPERSON PRO TEM (MICHAEL DERMAN)**

Tuesday, January 06, 2018

**COUNCIL COMMITTEE APPOINTMENTS BY COUNCIL PRESIDENT:** Council President Medina announced the Committee membership

**Administrative/  
Finance:** Michael Derman, Chairperson; Jordi Comas, David Heayn  
Meets 2<sup>nd</sup> Monday of each month at 4 PM  
Meets 1<sup>st</sup> Monday in months of September and December at 4 PM

**Public Works/  
Police:** Jordi Comas, Chairperson; Debra Sulai, Sue Mahon  
Meets 1<sup>st</sup> Tuesday of each month at 8 AM

**Community  
Development/  
Planning:** Susan Yohn, Chairperson; Susan Mahon, Elijah Farrell  
Meets 2<sup>nd</sup> Thursday of each month at 5 PM and  
Meets 3<sup>rd</sup> Thursday in months of January, April, July and October

(Luis Medina and Judy Wagner, Ex-Officio on above committees)

Councilmember Derman made a motion, seconded by Councilmember Heayn, to appoint Paige Kaszuba to serve as Junior Councilperson. Motion was unanimously approved. (Mayor Wagner administered the Junior Councilperson Pledge to Paige Kaszuba.)

Councilmember Heayn made a motion, seconded by Councilmember Derman, to appoint Jordi Comas to the Buffalo Valley Recreation Authority. Motion was unanimously approved.

Councilmember Sue Mahon read a resignation letter to Council. Councilmember Mahon will resign as a Ward I Councilmember effective 01/21/2020. Mayor Wagner presented Councilmember Mahon with a Certificate of Appreciation.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Mahon, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 06:59 PM.

Respectfully submitted,

Jacqueline Anders  
Borough Secretary

**COMMITTEE  
APPOINTMENTS**

**P KASZUBA  
APPOINTED  
JUNIOR  
COUNCILPERSON**

**ADJOURNMENT**

**P KASZUBA  
APPOINTED  
JUNIOR  
COUNCILPERSON**

**COMAS  
APPOINTED TO  
BVRA**

**MAHON  
RESIGNATION**

**ADJOURNMENT**