

A **reorganization meeting** of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, January 06, 2014** in the Borough Council Chambers, 55 South Fifth Street. Present: Councilmembers Morris and Strosser, and Councilmembers-Elect Baker, Bergonia, Cook, Cox, and Mahon. Also present: Mayor-Elect Wagner, Manager Smith, Solicitor Lyons, and Secretary/Treasurer Garrison. Also present: Senior Judge Louise O. Knight.

CALL TO ORDER: Mayor-Elect Wagner called the meeting to order at 7 PM, followed by the pledge of allegiance.

OATH OF OFFICE (MAYOR): Mayor-Elect Wagner introduced The Honorable Louise O. Knight, Senior Judge of the 17th Judicial District. Senior Judge Knight administered the Oath of Office to Judith T. Wagner, Mayor. Mayor Wagner will be serving a four (4) year term of office with the term to expire December 31, 2017.

OATH OF OFFICE (COUNCIL): Mayor Wagner administered the Oath of Office to: Susan P. Mahon, representing Ward I; Robert B. Cook, representing Ward II; Peter J. Bergonia, Jr., representing Ward III; Kenneth N. Baker, Jr., representing Ward IV; and Albert E. (Ed) Cox, representing Ward IV. Councilmembers Mahon, Cook, Bergonia and Cox will each be serving a four (4) year term of office with the term to expire December 31, 2017, and Councilmember Baker will be serving a two (2) year term of office with the term to expire December 31, 2015.

Mayor Wagner congratulated the newly elected Councilmember and welcomed the returning Councilmembers. It was acknowledged that there is currently a vacancy in Ward II; term of office to expire 12/31/15.

NOMINATIONS AND ELECTIONS FOR COUNCIL PRESIDENT AND COUNCIL VICE PRESIDENT: Mayor Wagner indicated she would now accept nominations for the position of President of Council.

Councilmember Mahon nominated Peter J. Bergonia, Jr. for the position of President of Council. There were no other nominations; nominations were closed. Mayor Wagner called for a vote of Council. Peter J. Bergonia, Jr. was unanimously elected as President of Council.

Mayor Wagner indicated she would now accept nominations for the position of Vice President of Council. Councilmember Bergonia nominated Susan P. Mahon. There were no other nominations; nominations were closed. Mayor Wagner called for a vote of Council. Susan P. Mahon was unanimously elected as Vice President of Council.

Mayor Wagner congratulated Council President Bergonia and Council Vice President Mahon for securing their elected positions. She relinquished the gavel to the President of Council, Peter J. Bergonia, Jr., to officiate the remainder of the reorganization meeting.

NOMINATIONS AND APPOINTMENTS OF BOROUGH MANAGER, BOROUGH SECRETARY/TREASURER, BOROUGH SOLICITOR: President Bergonia asked for nominations for the position of Manager. Councilmember Mahon nominated Chad N. Smith. There were no other nominations; nominations were closed.

Councilmember Mahon made a motion, seconded by Councilmember Baker, to appoint Chad N. Smith the Manager of the Borough of Lewisburg. Motion was unanimously approved.

President Bergonia asked for nominations for the position of Borough Secretary/Treasurer. Councilmember Morris nominated Patricia M. Garrison. There were no other nominations; nominations were closed.

Councilmember Morris made a motion, seconded by Councilmember Baker, to appoint Patricia M. Garrison the Secretary/Treasurer of the Borough of Lewisburg. Motion was unanimously approved.

President Bergonia asked for nominations for the position of Borough Solicitor. Councilmember Baker nominated Andrew D. Lyons. There were no other nominations; nominations were closed.

Councilmember Baker made a motion, seconded by Councilmember Strosser, to appoint Andrew D. Lyons the Solicitor for the Borough of Lewisburg. Motion was unanimously approved.

SETTING SALARIES AND DATES OF TERMS OF OFFICE FOR AT-WILL EMPLOYEES: Councilmember Morris made a motion, seconded by Councilmember Cox, to hold an executive session on a personnel matter. Motion was unanimously approved.

Council entered executive session at 7:15 PM. Council returned at 7:35 PM.

Councilmember Mahon questioned the process for filling the current vacancy on Council. Solicitor Lyons indicated we have thirty days from today as a Council to appoint someone to the vacancy. Should Council fail to fill the vacancy, then the Vacancy Board, which consists of Council plus the Vacancy Board Chairman (it was noted that seat is currently vacant) has thirty days, and if that fails, the Court of Common Pleas would be obligated to appoint someone. There was **much** discussion. It was the sense of Council that interviews should be conducted, as we have done in the past.

Councilmember Morris made a motion, seconded by Councilmember Strosser, to approve the terms of employment as defined by the contract for the Borough Manager, Chad N. Smith, effective 01/01/14. Motion was unanimously approved.

Councilmember Morris made a motion, seconded by Councilmember Baker, to approve the terms of employment as defined by the contract for the Borough Secretary/Treasurer, Patricia M. Garrison, effective 01/01/14. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

OATH OF OFFICE – MAYOR

OATH OF OFFICE – COUNCIL (WARD I/WARD II/WARD III/WARD IV)

MAYOR WELCOME

COUNCIL PRESIDENT (PETER J. BERGONIA, JR.)

COUNCIL VICE PRESIDENT (SUSAN P. MAHON)

NOMINATIONS FOR MANAGER

APPOINTMENT OF CHAD N. SMITH AS MANAGER

NOMINATIONS FOR SECRETARY/TREASURER

APPOINTMENT OF PATRICIA M. GARRISON AS SECRETARY/TREASURER

NOMINATIONS FOR SOLICITOR

APPOINTMENT OF ANDREW D. LYONS AS SOLICITOR

EXECUTIVE SESSION/ PERSONNEL MATTER

(EXECUTIVE SESSION)

DISCUSSION ON COUNCIL WARD II VACANCY

MANAGER CONTRACT APPROVED

SECRETARY/TREASURER CONTRACT APPROVED

Tuesday, January 06, 2014

Councilmember Mahon made a motion, seconded by Councilmember Strosser, to approve the terms of the letter dated October 17, 2013 for Borough Solicitor effective 01/01/14. Motion was unanimously approved.

PENSION AND LEGAL ADVISORS: Councilmember Strosser made a motion, seconded by Councilmember Morris, to approve the use of the Rhoades Law Firm as legal consultant for pension/contract negotiations and/or issues for the Non-Uniformed employees. Motion was unanimously approved.

Councilmember Strosser made a motion, seconded by Councilmember Morris, to approve the use of Campbell, Durrant, Beatty, Palombo & Miller, P.C. for labor negotiations and/or labor issues. Motion was unanimously approved.

PAYING EXPENDITURES IN ADVANCE: Councilmember Morris made a motion, seconded by Councilmember Strosser, to approve paying bills prior to Council approval for the period of 01/01/14 through 12/31/15 to receive discounts as applicable. **ON THE QUESTION:** Councilmember Baker asked if that is just expenditures that include a discount, or is that all expenditures. Manager Smith said all expenditures. Councilmember Baker asked if we are talking solely budgeted items, or are we talking about something that comes up outside the framework of this budget. Manager Smith said he can't think of an example of something outside the framework of this budget. Councilmember Morris said the Manager has the ability to approve a purchase under a certain amount of money, she believes it is \$4,000.00, and if it is over that amount of money it must come before full Council. Solicitor Lyons said that is based upon our ordinance, but that doesn't mean the Manager can approve something that Council hasn't authorized. Motion was unanimously approved.

COUNCIL APPOINTMENT OF CHAIRPERSON PRO TEM: Councilmember Baker made a motion, seconded by Councilmember Morris, to appoint Ed Cox as the Chairperson Pro Tem, noting that he will preside in the absence of the President and Vice President only if there is a quorum present. Motion was unanimously approved.

COUNCIL COMMITTEE APPOINTMENTS BY COUNCIL PRESIDENT: Council President Bergonia announced the Committee membership. (Council concurred.)

- Finance: Kathryn Morris, Chairperson; Ed Cox, Ken Baker
Meets 2nd Monday of each month at 4 PM
- Police: Susan Mahon, Chairperson; Ed Cox, Kathryn Morris
Meets 1st Tuesday of each month at 5:00 PM
- Planning: Ted Strosser, Chairperson; Susan Mahon and Robert Cook
Meets 2nd Thursday of each month at 5 PM
(except for January, May and October which will be 3rd Thursday)
- Public Works: Ken Baker, Chairperson; Ted Strosser and Vacancy
Meets 1st Monday of each month at 5:30 PM
(except for January-no meeting and September which will be 2nd Monday)

(Peter J. Bergonia, Jr., Ex-Officio on above committees)

MISCELLANEOUS: Manager Smith said there were discussions several times last year about not allowing access to the entire Borough building; so in the event any board, commission or authority, not directly Borough related, wants to use the Borough's Council Chambers, he wants Council to be aware of the fact we will be locking the door at the top of the stairs in the Council Chambers, as well as locking the door that leads directly to the Borough Office. Since this is the beginning of a new year, he felt this was the time to start. There are people on the various boards, commissions and authorities that have key cards, so gaining access to the Council Chambers should not pose a problem. He gave some examples: Bull Run Neighborhood, Lewisburg Neighborhoods Corporation (LNC), Buffalo Valley Recreation Authority (BVRec), to name a few.

There being no further business, Councilmember Strosser made a motion, seconded by Councilmember Baker, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 07:55 PM.

Respectfully submitted,

Patricia M. Garrison
Borough Secretary

**SOLICITOR
CONTRACT
APPROVED**

**PENSION/
CONTRACT
ADVISORS**

**LABOR
NEGOTIATION
LEGAL ADVISORS**

**PAYING
EXPENDITURES IN
ADVANCE**

**CHAIRPERSON PRO
TEM (ED COX)**

**COMMITTEE
APPOINTMENTS**

MISCELLANEOUS

ADJOURNMENT