

AGENDA
LEWISBURG BOROUGH COUNCIL REORGANIZATION MEETING
January 5, 2026
6:30 PM

COUNCIL PRESENT:

HEAYN
BILENKY-TRAHAN
COMAS
STAMM
GROBES
ARMBRUSTER
PEARSON
KARAHUTA

OTHERS PRESENT:

MAYOR
MANAGER/TREASURER
SECRETARY
SOLICITOR
COMMUNITY DEV/GRANT MANAGER
PRESS
VISITORS

- I. CALL TO ORDER BY MAYOR/PLEDGE OF ALLEGIANCE**
- II. JUDGE ADMINISTERS OATH OF OFFICE TO THE MAYOR (completed prior to the meeting)**
 - a. Mayor will notify Borough Council of the performance of wedding ceremonies
- III. MAYOR WILL ADMINISTER OATH OF OFFICE TO PROSPECTIVE COUNCILMEMBERS**
 - a. Bina Bilenky Trahan, Ward I, Term of Office to Expire 12/31/29
 - b. Erin Karahuta, Ward II, Term of Office to Expire 12/31/29
 - c. David Heayn, Ward III, Term of Office to Expire 12/31/29
 - d. Philip Stamm, Ward IV, Term of Office to Expire 12/31/29
- IV. MAYOR WILL ACCEPT NOMINATIONS AND ELECTIONS FOR PRESIDENT OF COUNCIL**
 - a. Nominations
 - b. Election
- V. MAYOR WILL ACCEPT NOMINATIONS AND ELECTIONS FOR VICE PRESIDENT OF COUNCIL**
 - a. Nominations
 - b. Election

(At this time Mayor will turn gavel over to the President of Council to conduct balance of the meeting)
- VI. COUNCIL APPOINTMENT OF ONE MEMBER AS PRESIDENT PRO TEM**

(This person will preside in the absence of the President and Vice President and only if there is a quorum present)

 - a. Nominations
 - b. Election
- VII. MOTION TO APPOINT WILLIAM LOWTHERT AS THE BOROUGH MANAGER/TREASURER EFFECTIVE 01/01/26 – 12/31/27 (per the terms of the Employment Agreement approved by Lewisburg Borough Council on 11/18/25)**
- VIII. MOTION TO APPOINT KATHY WENDT AS THE BOROUGH SECRETARY EFFECTIVE 01/01/26 – 12/31/27 (per the terms of the Employment Agreement approved by Lewisburg Borough Council on 11/18/25)**
- IX. MOTION TO RETAIN SHANNON BERKEY AS THE COMMUNITY DEVELOPMENT/GRANT MANAGER EFFECTIVE 01/01/26 – 12/31/27 (per the terms of the Employment Agreement approved by Lewisburg Borough Council on 11/18/25)**
- X. MOTION TO APPOINT ANDREW D. LYONS AS THE BOROUGH SOLICITOR (per the current terms of engagement.)**

- XI. MOTION TO APPOINT JAMES BATHGATE OF WEIST, MUOLO, NOON, SWINEHART & BATHGATE AS THE ZONING HEARING BOARD SOLICITOR**
- XII. MOTION TO APPOINT CAMPBELL DURRANT, P.C. AS THE BOROUGH'S ATTORNEY FOR LABOR RELATED AND OTHER LEGAL MATTERS AS NEEDED**
- XIII. MOTION TO APPOINT TREY CASIMIR TO THE VACANCY BOARD WITH A TERM EXPIRING 12/31/27.**
- XIV. MOTION TO APPOINT J.H. WILLIAMS & CO., AS THE LEWISBURG BOROUGH AUDITOR FOR FISCAL YEAR 2026 PER APPROVED PROPOSALS BY BOROUGH COUNCIL ON OCTOBER 21, 2025.**
- XV. MOTION TO APPOINT PAUL RAPP, AS THE PRIMARY SEWAGE ENFORCEMENT OFFICER AND MICHAEL BROWN AS THE ALTERNATIVE SEWAGE ENFORCEMENT OFFICER.**
- XVI. APPROVE BOROUGH ENGINEER**
 - a. Motion to appoint PennCore Consulting as the Borough Engineer for land development plan reviews and engineering related matters (per the terms of the engagement letter dated 11/18/25).
- XVII. PAYING EXPENDITURES IN ADVANCE**
 - a. Motion to approve paying bills prior to Council approval for the period 01/01/26 through 12/31/27 (to receive discounts where applicable and avoid late payments)
- XVIII. COUNCIL COMMITTEE APPOINTMENTS BY COUNCIL PRESIDENT**
 - a. Administrative/Public Safety - 4 members with Mayor as Ex-Officio
(Meeting held first Friday of each month at 8:30 AM except January and July which will be held the second Friday of each month at 8:30 AM)
 - b. Planning/Public Works Committee - 4 members with Mayor as Ex-Officio
(Meeting held first Thursday of each month at 8:30 AM except for January and July which will be the second Thursday of the month at 8:30 AM; and April which will be held the second Tuesday of the month at 8:30 AM)
- XIX. ADJOURNMENT**