

**AGENDA**  
**LEWISBURG BOROUGH COUNCIL REORGANIZATION MEETING**  
**January 3, 2022**  
**6:30 PM**

**COUNCIL PRESENT:**

**BILENKY-TRAHAN  
DERMAN  
POWERS  
HEAYN  
LIRA  
COMAS  
FARRELL  
SULAI**

**OTHERS PRESENT:**

**MAYOR  
MANAGER/TREASURER  
SECRETARY  
SOLICITOR  
COMMUNITY DEV/GRANT MANAGER  
PRESS  
VISITORS**

- I. CALL TO ORDER BY MAYOR/PLEDGE OF ALLEGIANCE**
- II. JUDGE ADMINISTERS OATH OF OFFICE TO THE MAYOR (completed prior to the meeting)**
  - a. Mayor will notify Borough Council of the performance of wedding ceremonies
- III. MAYOR WILL ADMINISTER OATH OF OFFICE TO PROSPECTIVE COUNCILMEMBERS**
  - a. Bina Bilenky-Trahan, Ward I, Term of Office to Expire 12/31/25
  - b. Dianne Powers, Ward II, Term of Office to Expire 12/31/25
  - c. David Heayn, Ward III, Term of Office to Expire 12/31/25 (to be done prior to 1/13/2022)
  - d. Marlene Lira, Ward IV, Term of Office to Expire 12/31/25 (completed prior to the meeting)
- IV. MAYOR WILL ACCEPT NOMINATIONS AND ELECTIONS FOR PRESIDENT OF COUNCIL**
  - a. Nominations
  - b. Election
- V. MAYOR WILL ACCEPT NOMINATIONS AND ELECTIONS FOR VICE PRESIDENT OF COUNCIL**
  - a. Nominations
  - b. Election

(At this time Mayor will turn gavel over to the President of Council to conduct balance of the meeting)
- VI. MOTION TO APPOINT WILLIAM LOWTHERT AS THE BOROUGH MANAGER/TREASURER EFFECTIVE 01/01/22 – 12/31/23 (per the terms of the Employment Agreement approved by Lewisburg Borough Council on 12/21/21)**
- VII. MOTION TO APPOINT JACQUELINE ANDERS AS THE BOROUGH SECRETARY EFFECTIVE 01/01/22 – 12/31/23 (per the terms of the Employment Agreement approved by Lewisburg Borough Council on 12/21/21)**
- VIII. MOTION TO APPOINT ANDREW D. LYONS AS THE BOROUGH SOLICITOR (per terms of engagement email dated 12/01/2021)**
- IX. APPROVE BOROUGH ENGINEER**
  - a. Motion to appoint PennCore Consulting as the Borough Engineer for land development plan reviews and engineering related matters (per the terms of the engagement letter dated 12/01/2021)
- X. PAYING EXPENDITURES IN ADVANCE**
  - a. Motion to approve paying bills prior to Council approval for the period 01/01/22 through 12/31/23 (to receive discounts where applicable and avoid late payments)
- XI. COUNCIL APPOINTMENT OF ONE MEMBER AS PRESIDENT PRO TEM**

(This person will preside in the absence of the President and Vice President and only if there is a quorum present)

  - a. Nominations
  - b. Election
- XII. COUNCIL COMMITTEE APPOINTMENTS BY COUNCIL PRESIDENT**
  - a. Administrative/Finance/Public Safety - 4 members with Mayor as Ex-Officio  
(Meeting held second Monday of each month at 4:00 PM, except for months of February, March, and November, and then meeting held the first Monday at 4:00 PM)
  - b. Community Development/Planning/Public Works Committee - 4 members with Mayor as Ex-Officio  
(Meeting held first Thursday of each month at 4:00 PM)
- XIII. ADJOURNMENT**